

Hyndland After School Club
Fees, Terms and Conditions to June 2016
For Hyndland, Thornwood and Notre Dame ASC Services

Annual Registration Fee All services	£35 per family (For new starts all those paying in June)	Usually paid in June (£45 for regulars who do not re-register in time)
Breakfast Club Hyndland only	£3.50 Drop-in	Includes breakfast
After School Fees Hyndland /Notre Dame/Thornwood	£10.90	Per session (Includes snack)
'12 to 3' Club P1 service until they attend all day	£13.50	or £4.50 per hour (packed lunch required)
'12 to 3' and After School	£24.40	
Holidays 8am to 6pm (Expensive trips)	£25.00 + £6	(Packed lunch required) £15 Half Day
Late Pick-ups Charge	£20.00 £30.00	6pm – 6.15pm 6.15pm - 6.30pm

Open to all schools during the holidays.

Please note fees will be reviewed in June 2016

Important - please read the terms & conditions below:

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Terms & conditions

Absence/Non attendance

- **Full fees** will be charged if a child is **absent**, including absences when children are on **school trips** or on **holiday during term time**.
- We would also expect parents to **pay for days** when we are barred from providing a service, e.g. **due to adverse weather conditions, voting days or strike days**, as we still have staff costs on those days.
- Please note giving early notice of absence **does not** affect this policy.

Terms

- Fees should be **paid in advance** as appropriate
- monthly if paying by standing order.
- on the day (drop in)
- on receipt of invoice
- Non-payment of fees within 1 month – risk of place being withdrawn.

Absences

- **Must be notified by 2pm on 0141 339 9526.** (Thornwood 0141 334 7197)
- You may be charged if we have to contact you regarding **failure to notify absence**.
- Children attending school-lead after school activities are the **responsibility of the parent/carer and the school**. It is **essential** that the After School Club be notified if your child is taking part in these activities. If children are attending after the activity, they will be escorted to the Club by staff.

No charge

- For In-service days (unless child attends)
- longer days e.g. when school closes early
- for Public holidays.

Cancellation of term time places require **4 week's** notice unless we are operating a waiting list and can fill the place.

Holidays

- Bookings should be **made and paid for in advance**. (Or included in standing order).
- Bookings **will be accepted at short notice** if places available **but must be paid on the day**.
- **Cancellations and absences will be charged unless prior notice of 1 week has been given.**
- **For absences on an expensive trip day the charge will be daily fee plus £6.**

NB By signing the Registration Form you agree to the above Fees, Terms and Conditions.