

**Hyndland After School Club**  
**Fees, Terms and Conditions to 2019-2020**  
For Hyndland, Thornwood and Notre Dame ASC Services

Annual Registration Fee Can be included in standing order <b>All services</b>	£36 per family (For new starts and all those paying in June)	Usually paid in June (£46 for regulars who do not re-register in time)
Breakfast Club (7.45am-9am) <b>Hyndland only</b>	£4.00	Includes breakfast Drop-in service
After School Fees (3.15pm-6pm) Drop-ins <b>All services</b>	£12.50 £14.00	Per session Includes snack
Holidays/in-service days 8am to 6pm (Expensive trips) Half day (8am-1pm or 1pm-6pm) <b>Open to all services (based at Hyndland)</b>	£26.50 + £6 £16.50	(Packed lunch required) 2 snacks plus breakfast provided
Late Pick-ups Charge	£25.00 £35.00	6pm – 6.15pm 6.15pm - 6.30pm

Open to all schools during the holidays.

Important - please read the terms & conditions over the page:

**Bank details: A/C 00299404 Sort: 80 07 65 Name: Hyndland After School Club**

[office@hyndlandasc.org.uk](mailto:office@hyndlandasc.org.uk) - [office@notredamekidsclub.org.uk](mailto:office@notredamekidsclub.org.uk) –  
[thornwood@hyndlandasc.org.uk](mailto:thornwood@hyndlandasc.org.uk)

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**Terms/Conditions**

- Fees should be **paid in advance** as appropriate
- monthly if paying by standing order.
- on the day (drop in)
- on receipt of invoice
- Non-payment of fees within 1 month – **risk of place being withdrawn**
- Payments **not accepted** at Notre Dame or Thornwood
- **Card machine available at Hyndland**

**Absence/Non-attendance**

- **Full fees** will be charged if a child is **absent**, including absences when children are on **school trips** or on **holiday during term time**
- Fees are also due **for days** when we are barred from providing a service, e.g. **due to adverse weather conditions, voting days or strike days**, as we still have staff costs on those days
- Please note giving early notice of absence **does not** affect this policy
- **Absences Must be notified by 2pm on 0141 339 9526**  
(Thornwood 0141 334 1797 Notre Dame 07419 999 452) You may be **charged** if we have to contact you regarding **failure to notify absence**
- Children attending school-led after school activities are the **responsibility of the parent/carer and the school**. It is **essential** that the After-School Club be notified if your child is taking part in these activities. If children (P1 to P3) are attending after the activity, they will be escorted to the Club by staff

**No charge**

- For In-service days (unless child attends)
- longer days e.g. when school closes early
- for Public holidays.

**Cancellation** of term time places require **4 weeks'** notice, this maybe reduced if we are operating a waiting list and can fill the place.

**Holidays**

- Holiday bookings **can only be confirmed once we receive a completed booking form**- this also applies to **those including holidays in their standing order**
- Bookings should be **made and paid for in advance**. (Or included in standing order)
- Bookings **will be accepted at short notice** if places available **but must be paid on the day**
- **Cancellations and absences will be charged unless prior notice of 1 week has been given**
- **For absences on an expensive trip day the charge will be daily fee plus £6**

**NB By signing the Registration Form you agree to the above Fees, Terms and Conditions**

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